

**BID INFORMATION MEMORANDUM**  
**Fixed Price Competitive Bid Solicitation**  
**Zozos Citgo**  
**912 Mt. Royal Blvd, Pittsburgh, Pa 15223**  
**PADEP Facility ID #02-81560, PAUSTIF Claim #2009-0070(S)**

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the Bidders.

Number of firms attending pre-bid meeting: 10

Number of bids received: 6

List of firms submitting bids:

Applied Geology and Environmental Sciences, Inc.  
CORE Environmental Services, Inc.  
Groundwater & Environmental Services, Inc.  
Letterle & Associates, LLC  
Moody and Associates, Inc.  
United Environmental Group, Inc.

This was a defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the six evaluated bids was \$29,975 to \$107,424. Based on the numerical scoring, one of the six bids was determined to meet the "Reasonable and Necessary" criteria established by the Regulations and was deemed acceptable by the evaluation committee for USTIF funding. The claimant reviewed and selected the acceptable bid.

**The selected bidder was CORE Environmental Services, Inc.: Bid Price - \$29,975.**

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

## **GENERAL COMMENTS REGARDING EVALUATED BIDS**

- Bid responses should include enough “original” language and thought that the knowledge and approach of the firm can be evaluated. The reason for this is that the bidders on the USTIF list are not prequalified and so the evaluation committee must evaluate the technical aspects of the bid and bidder. For example, some bidders presented specifics regarding equipment and procedures to be used for the pump testing and soil vapor extraction feasibility testing tasks.
- Cost estimates should not include the costs of tasks not requested in the Scope of Work (SOW) or an expansion of tasks. If additional or expanded activities are proposed, they should be discussed in the text and costs can be provided separately, but the cost of non-scope activities should not be included in the Total Fixed Price Bid Sheet. This includes additional groundwater analyses proposed and alternate well construction. The selected bidder may propose to modify the SOW with the identified additional or expanded activities during the development of the Remediation Agreement. The intent of the Total Fixed Price Bid Sheet in a defined SOW bid is to compare the costs for generally equivalent scopes of work.
- For tasks involving source soil delineation, bidders should propose specific, initial sample locations on a map or in the discussion, with the understanding that changes to locations might be warranted due to information obtained on potential utilities/obstructions. Bidders should propose to investigate all areas identified in the RFB as “areas for additional soil sampling”.
- For tasks involving groundwater pump testing, bidders should provide their assumptions regarding the amount of groundwater expected for collection, temporary storage, and disposal, all included under the fixed price for the task. Bidders should also provide unit costs (i.e., \$/volume) for groundwater collection, temporary storage, and disposal beyond the amount assumed for the fixed price.
- Installation of soil vapor sampling points to total depth using air-knife and vacuum excavation techniques would likely result in compromised sampling points due to the disturbance of the vapor media.

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